

PURCHASE REQUISITION



R 248203

NOTE: QUOTATIONS AND TENDERS - POLICY # 17 APPLIES TO ALL PURCHASES (SEE REVERSE FOR GUIDELINES)

DATE REQUISITIONED
TODAY'S DATE

SUGGESTED SUPPLIER	COMMENTS	SHIPPING ADDRESS - IF OTHER THAN CENTRAL RECEIVING
IF APPLICABLE	IF APPLICABLE	ONLY IF NOT SHIPPING
(INCL QUOTE #)		TO UW MAIN CAMPUS

LINE NO.	ITEM DESCRIPTION	QUANTITY	UNIT OF MEASURE	UNIT PRICE	END USE	PURCHASING USE ONLY
1	DESCRIBE EACH ITEM SO THAT IT	#		PRICE PER		
#	CAN BE IDENTIFIED AS A VALID	#		UNIT		
#	WEEF EXPENSE	#				

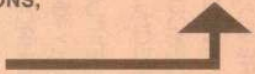
End-Use Certification for Provincial Sales Tax Exemption

In accordance with ACT s. 7(1)18 of the Province of Ontario Tax Act, equipment purchased by the University of Waterloo that is designated for and used exclusively (90%) in research or investigation, and repair of, is eligible for sales tax exemption.

"I certify that the equipment to be ordered on this purchase requisition are not for sale and are to be used exclusively for research" (brief explanation of research) _____

Signed: _____ Date: _____

TO CLAIM POSSIBLE DUTY, FEDERAL AND PROVINCIAL SALES TAX EXEMPTIONS,

END USE MUST BE STATED 

REQUESTOR YOUR NAME	TELEPHONE NO. #	DEPARTMENT DEPT / TEAM	DATE REQUIRED EARLIEST (DATE) LATEST (DATE)		APPROVED BY DEPT. HEAD/GRANTEE	BUYER
DELIVER TO NAME, ORG	TELEPHONE NO. #	BUILDING BLD	ROOM NO. RM			
ACCOUNTING FLEXFIELD (1) ORG. UNIT ACTIVITY FUND FUND CLASS PROJECT OBJECT PRODUCT PHASE					DESIGNATED ITEM	SIGNATURE
ACCOUNTING FLEXFIELD (2) ORG. UNIT ACTIVITY FUND FUND CLASS PROJECT OBJECT PRODUCT PHASE					DESIGNATED ITEM	SIGNATURE

PURCH. APR. 04 51-2